

WELLOW PARISH COUNCIL MEETING - MINUTES

35

Wellow Village Hall: Monday, 3rd March 2014. 7.25pm to 10.10 pm.

Wellow Room

Present: Alan Clark (AC), Dr Peter Chandler (Chair), Tish Cochrane (TC), Mike Derrick (MD), Francis Feeney (FF), Julie Jacobs (JJ), Jamie King (JK), Ray Noble (RN), Angela Ratcliffe (AR) (Vice-Chair), John Saunders (JS), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, PCSO Jo Cole, Lesley Weldon (Clerk) (LW) - Minutes.

Cc. (for information only): Cllr Tony Gentle, Cllr Roy Perry.

ITEM

ACTION

PUBLIC SESSION

Community Pavilion project - Reference was made to the cheque for £7,000 donated to the Community Pavilion project, indicating that the Parish Council had behaved inappropriately in obtaining this donation. The Clerk advised that one of the Viridor Credits requirements was third party pledging of 10% of the grant request. The Parish Council had resolved to submit an application for £70,000 (minute ref: 128). The donator was approached, as it was common knowledge amongst councillors that the donator had wanted to contribute to the replacement pavilion project for some years. He offered the donation willingly and the Parish Council had advised him that, in the event of the Viridor Credits application being unsuccessful, the cheque would be returned to the donator as it would be inappropriate for the Council to keep the money.

Reference was also made indicating that there had been no consultation to the Parish Council spending £136,000. The Chair advised that the total sum the Parish Council had earmarked for the project was £75,000. This sum had been publicised through the accounts, newsletters, minutes and the Annual Parish Meeting 2013. The generous donation of £7,000 meant that the total available is £82,000. The remaining sum would need to come from the Viridor Credits grant of £70,000. If the Parish Council is unsuccessful in obtaining the Viridor Credits grant, the specification of the building will be significantly reduced. The letters of objection sent to Viridor Credits, have jeopardised the Parish Council's application and may result in this outcome.

Reference was made as to the new pavilion not being used as a community pavilion as there are no facilities for parking, pathways or external lighting. The Chair advised that it is envisaged that the pavilion will be used more in the summer and daylight hours. AR advised that the current building needs to be replaced, as indicated by the structural report done in 2011, and reiterated that the replacement building is on the same footprint, which means these additions are not currently necessary and would add significant cost to the project, for which funds are not currently available. Once the new building is up and running, additions can be done at a later date.

Reference was also made to indicate that the Parish Council had not consulted the Wellow Community about the project. The Chair advised that, according to the Parish Plan 2010, which was a consultative, published and current document, one of the actions placed on the Parish Council was a replacement pavilion. The Cricket Club would be the predominant users/tenants with the provision for community use which would be reflected in the new lease between the Parish Council and the Cricket Club.

As the Pavilion Working Group update and Viridor Credits application is an item on the agenda, the Chair requested this debate be continued after the formal opening of the meeting. (see item 161 below).

Public reference was made to an altercation between the Chair and a councillor, for which the councillor made a formal confidential complaint to the TVBC Monitoring Officer. The councillor (FF) advised that she had requested an apology. The Chair advised that the complaint had not been upheld and he thought the matter had been settled, as he had apologised for the incident through the Monitoring Officer. The member of the public wanted to know what action the Parish Council was going to take with reference to the Code of Conduct

and Standing Orders. Councillors indicated no further action and confirmed there had been a vote of confidence in the Chair at the last meeting (minute ref:146.a)(ii))

150 APOLOGIES

None

151 DECLARATIONS OF INTEREST

None.

152 POLICE REPORT

PCSO Jo Cole reported that:

- (i) A quad bike had been stolen from Scallows Lane and seen on Canada Common.
- (ii) Fly tipping at McDonalds had been reported to the Environment Services
- (iii) Cars from local garage parking at Brookfields - PCSO advised that, provided these vehicles were taxed, MOT'd., etc. there was little that could be done as there were no yellow lines and it is a public highway.
- (iv) Cars from local garage parking in Plaitford Village Hall car park - PCSO advised that, as this is private land, it is up to the Village Hall to write to the perpetrators.
- (v) Crime is low at the moment
- (vi) Parishioners should ring 101 with any non-emergency incidents or observations.

153 DISTRICT/COUNTY COUNCILLORS' REPORTS

Cllr Gordon Bailey reported that:

- (i) TVBC approved no increase in Council Tax 2014. HCC and Fire Service charges remain the same. There is an increase in charges for the Police.
- (ii) Flood - TVBC have provided approximately 100,000 sand bags to residents.

154 MINUTES

RESOLVED: Minutes of the meeting held on 3rd February 2014 be signed by the Chair as a correct record.

155 MATTERS ARISING

None

156 FINANCE

- a) Income and Expenditure - **RESOLVED:** That the schedule (Appendix 1) was received, agreed and endorsed by Members.
- b) To receive details of investment - **RESOLVED:** To invest £60,000 to £80,000 for 6 months with Lloyds at a rate of 0.7% MD
- c) To receive the Finance risk assessment 2013/2014 prepared by the Clerk and Internal auditor (Appendix 2) - **RESOLVED:**
 - (i) MD to check and liaise with the Clerk MD/Clerk
 - (ii) JJ to carry out 3.2 to perform weekly inspections for health and safety purposes, of play area and trim trail. JJ
- d) Lease agreement between Parish Council and Wellow Village Hall - **RESOLVED:** To present draft lease prepared by MD to Wellow Village Hall for consideration and agreement, subject to provision being made in clause 3 to allow the storage of Poppy Day collection boxes LW
- e) Report from Finance Working Group (Appendix 3) - **RESOLVED:**
 - (i) To accept the report and amendment to Grants Policy
 - (ii) To agree grant application of £250.00 to Mountbatten School. LW
 - (iii) To agree the release of £500.00 to the Wellow Community Wildlife

Project.

LW

157 PLANNING

- a) RESOLVED: Minutes of the meeting held on 3rd February 2014 be signed by Chair as a correct record.

158 POLICY

- a) Community Right to Bid - RESOLVED:
- (i) To register an interest in the Glebe Land, Church Lane with TVBC LW
 - (ii) Clerk to contact St Margaret's Church Treasurer concerning the purchase of the Glebe Land LW
 - (iii) To raise at the Annual Parish Meeting the request for residents to identify areas that they would like protected against development Chair report

159 ENVIRONMENT

- a) Action by WPC concerning the trees/boundary between Aster Housing and the LCR recreation ground - Clerk produced a map provided by Romsey and Stockbridge District Council in 1970 depicting the original site plan of Gurnays Mead and the boundary, which shows these trees are located on the Aster Housing side. RESOLVED: Clerk to write to the resident affected, Aster Housing and Caroline Nokes MP advising them of this and that Aster Housing are responsible for the maintenance of these trees. LW
- b) To consider payment and future planning of the maintenance of ditching and hedgerow between LCR recreation ground and the Gazings - the Gazings Management Committee requested the rat infestation to be considered in conjunction with the maintenance. RESOLVED: WPC accept responsibility for the maintenance of the ditching and hedgerow. PS and JK to visit the area with representatives of the Gazings Management Committee. PS/JK
- c) To consider quotations received to make safe access and bridge over the stream at the Buxton Land - RESOLVED: to accept a quotation of £550.00 from R.D.F. Building and Maintenance.

160 HIGHWAYS

- a) To approve emergency maintenance work to bus shelter LCR - RESOLVED: to approve cost of £207.36. PS to look at all bus shelters in Wellow to ascertain any maintenance work required. PS

161 SPORTS AND LEISURE

The majority of the discussion concerning this item was discussed in the Public Session (see above).

- a) New Community Pavilion Working Group update:
Viridor Credits application - Clerk advised that Viridor Credits would not progress the application until WPC had satisfied Viridor Credits concerning the objections received. The closing date for applications to be considered in May 2014 is 30th April 2014. RESOLVED: the Pavilion Working Group is to consider the draft response provided by the Chair for Viridor Credits and formulate a response to the objections to be agreed by Council at the next meeting. PavWG

There was discussion on whether any Council members had been involved in the letters of objection sent to Viridor, as it is apparent that some of the points in these correlate with the contents of WPC's application, which was sent to councillors only. AR advised that she had consulted a builder who provided an estimate for £88,000. This would mean leaving the existing base and reducing/removing items. WPC could put out to tender based on its budget. The Chairman of the Cricket Club confirmed they would be prepared to contribute financially to facilitate some additional

requirements.

The question was asked is the replacement pavilion a cricket pavilion or community pavilion? Some councillors are not supportive of a community pavilion and expressed concerns about the increase in costs. It was reiterated that this pavilion would be predominantly used by the Cricket Club (as per Public Session above), with the provision for community use, as this was requested at the Annual Parish Meeting in April 2013. The increase in costs is largely to facilitate this requirement in providing a more adequate building.

It was expressed that the pavilion is considered the centre of interest in the Village and it should be replaced by a decent building.

The subject of collective responsibility was referred to and councillors were reminded that any resolution by full council requires a majority vote. However, whilst any councillor who disagrees can speak out against a proposal, it is considered good practice for any councillor to desist from speaking against the matter and accept the resolution.

162 COMMUNICATION

- a) Newsletter contributions - **RESOLVED:**
PS and the Clerk to collate contributions for a newsletter to be distributed mid-March.

PS/LW

163 CORRESPONDENCE

RESOLVED:

- a) List of correspondence/consultations received & noted by members - items of interest available to members as required.
- i. NALC Policy consultation on Local Audit and Accountability Act - Clerk to express WPC concerns about the public being able to film/record meetings and what provision would be put in place to assure that there is a system in place to ensure such recordings can be proven as unedited.

LW

164 DELEGATES REPORTS

Chair expressed that the presentations made by Paul Jackson, Head of Planning and Building Service, on changes to Planning legislations and CIL, and Stephen Lugg, Chief Executive HALC, on Localism and the Neighbourhood Plan, were very informative.

RESOLVED:

- (i) WPC to establish interests from the community at the Annual Parish meeting on 30th April 2014.
- (ii) FF to investigate WPC influence on Business Rate allowances under the Localism Act.

FF

- 165 Prior to the commencement of confidential business, the Clerk informed a member of the public in relation to the Council's position in taking action against councillors who have breached the Code of Conduct:
Under the Localism Act 2011, Standards for England (formerly the Standards Board) was abolished. WPC have adopted the Code of Conduct based on the Nolan principles and any conduct that cannot be resolved by the council would be reported to the Monitoring officer, who will investigate.

- 166 Confidential business - **RESOLVED:** to exclude the press and public for the following items on the grounds that, by reason of the confidential nature of the business, publicity would be prejudicial to the public interest.

- a) Staff Management. **RESOLVED:**
(i) Clerk to continue to monitor performance of Grounds Maintenance

LW

- Operator.
- (ii) Clerk to investigate the process for engaging personnel/contractor to maintain the Licensed sites following Jean Kenny's resignation and arrange advertising.
 - b) Code of Conduct and Standing Orders - Councillor conduct in relation to collective responsibility was discussed in item 161 above.
 - c) Clerk to seek advice from the Monitoring Officer concerning adverse correspondence being received.

LW

167 DATES OF FUTURE MEETINGS

- a) Planning and Full Council Meeting - Monday, 7th April 2014
- b) Annual Parish Meeting - Wednesday, 30th April 2014

Public participation at this meeting: approximately 20 members of the Public attended.

At : 12:06

Current Bank A/c

List of Payments made between 04/02/2014 and 03/03/2014

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
13/02/2014	Hatches Farm	3790	190.00	03Mar2014	Mach Storage Jan - Mar 2014
13/02/2014	Romwy Power Gdn Machinery Ltd	3791	372.54	03Mar2014	Ride on mower service
13/02/2014	Wellow Village Hall	3792	17.00	03Mar2014	Trg Rm book 26.02.2014
13/02/2014	Wellow Garage Services Ltd	3793	152.76	03Mar2014	Trailer repairs
18/02/2014	Lesley Weldon	3795	1,240.21	03Mar2014	Clerk Salary & Travel Feb 2014
18/02/2014	Lesley Weldon	3795A	59.98	03Mar2014	Clerk Expenses Feb 2014
18/02/2014	Lesley Weldon	3795	-1,240.21	03Mar2014	To correct s/b cheque no. 3794
18/02/2014	Lesley Weldon	3795A	-59.98	03Mar2014	To correct s/b cheque no. 3794
18/02/2014	Lesley Weldon	3794	1,240.21	03Mar2014	Clerk Sal & Travel Feb 2014
18/02/2014	Lesley Weldon	3794A	59.98	03Mar2014	Clerk Exp Feb 2014
19/02/2014	Hants Assoc of Local Councils	3795	36.00	03Mar2014	Clerk Trg - Minute Crse 29.01
19/02/2014	P. Reynolds	3796	190.00	03Mar2014	Int Audit Oct 2013 - Dec 2013.
19/02/2014	Romwy Power Gdn Machinery Ltd	3797	165.42	03Mar2014	Annual Svce mower/trimmer
19/02/2014	Wilson's Solicitors LLP	3798	600.00	03Mar2014	Fees for lease advice
19/02/2014	Rural Payments Agency	3799	578.00	03Mar2014	Repay't 01.03.2013-28.02.2014
28/02/2014	Hants Assoc of Local Councils	3800	36.00	03Mar2014	Clerk Day trg 10.02.2014
28/02/2014	Wellow Village Hall	3801	281.10	03Mar2014	Room hire 2014/Office Elec Jan
28/02/2014	Karen Steer	3802	22.00	03Mar2014	Office Clg Feb 2014
28/02/2014	Jeffrey Benham	3803	225.50	03Mar2014	Holiday Pay Feb/Mar 2014

Total Payments	4,166.51
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At : 12:11

Current Bank A/c

Cash Received between 04/02/2014 and 03/03/2014

<u>Date</u>	<u>Cash Received from</u>	<u>Receipt No</u>	<u>Receipt Description</u>	<u>Receipt Total</u>
28/02/2014	Wellow & Plaitford Cricket Clb	500083	Elec recharge Aug-Nov 2013	41.12
28/02/2014	Wellow & Plaitford Cricket Clb	500083	Sthn Water Rech May-Nov 2013	956.63
28/02/2014	Wellow Youth Football Club	500083	Lease 2nd Inst 01.02.2014	550.00
03/03/2014	Mrs S M Harder	500084	Memorial N.20 B Harder	110.00
Total Receipts				1,657.75
