

WELLOW PARISH COUNCIL MEETING – MINUTES

38

Wellow Village Hall: Monday, 8th April 2013. 7.30pm to 10.05pm

Wellow Room

Present: Dr Peter Chandler (Chair), Alan Clark (AC), Tish Cochrane (TC), Mike Derrick (MD), Francis Feeney (FF), Julie Jacobs (JJ), Jamie King (JK), Ray Noble (RN) (Vice-Chair), Angela Ratcliffe (AR), Phil Stenner (PS).

Attending: Cllr Gordon Bailey, Cllr Roy Perry, Lesley Weldon (Clerk) (LW) – Minutes.

Apologies: John Saunders (JS).

Cc. (for information only): Cllr Tony Gentle.

ITEM

ACTION

PUBLIC SESSION

Concerns were expressed by some residents about the maintenance work currently being carried out on the Common for Wellow Parish Council. Reference was made to the ditching, passing spaces and access. Reference was made to the Enclosures Act and property deeds relating to access. Chair explained that all work had been discussed and approved with Natural England beforehand and the contractor was one accepted on the Forestry Commission Contractor's Tender list for work throughout the forest. However, Wellow Parish Council would look into the points raised. It was agreed that one of the residents concerned would provide a copy of the deeds for information.

155 APOLOGIES

As above.

156 DECLARATIONS OF INTEREST

None.

157 POLICE REPORT

PCSO did not attend.

158 DISTRICT/COUNTY COUNCILLORS' REPORTS

Cllr Roy Perry reported:

a) Finance

As indicated last month the HCC Council Tax precept that was frozen again for this year is indeed the lowest precept of any county in the South East Region.

HCC have now agreed £13 million allocated to support the extension of super fast broadband delivery. As area connection is established, HCC may consider if more support should be given. Residents are encouraged to sign up. Money from my HCC local Grants fund has been given in the Parish this year to: Wellow School Jubilee Garden, Wellow Under 5's, Wellow Happy Go Lucky Club and Wellow Village Hall. Funding has also been donated to Romsey Extra for Community Speed Watch equipment

b) Children's Services

Awbridge School received a Good rating in its Ofsted, which suggests the Federation is working well. All schools in this Division now Good or Outstanding. £140,000 has been allocated to a new Youth Centre in Romsey and HCC continue to put the same funding (£58,000 pa into Youth in Romsey), so no cuts.

c) Adult Services

HCC are still awaiting on Duttons Rd proposal.

d) Environment and Highways

Useful work was done the week before last at Ryedown Lane junction with A3090. The top part of Ryedown is now scheduled for re-surfacing.

More money is to be allocated to road maintenance. With flooding problems and frost problems hopefully virtually over, more effort will now go back to the pot hole teams. Please do continue to report any pot holes problems on the county roads. Cllr Perry has written to HCC to ask the Highways Agency to address the condition of the A36 and road safety proposals. He does not dismiss de-trunking or a lower speed limit

Cllr Perry expressed concerns about the sale of the organic farmland opposite Barnes Close.

e) Church matters as Church Warden

Cllr Perry advised that St Margaret's Church Wellow has advised the Charity commission that they intend to drop all Chancel Repair liability that may currently be carried by householders in Wellow and the Archdeacon and Diocesan Registrar have been informed of this. St Margaret's Church are also currently negotiating with the Diocesan Glebe Land Committee to lease the Glebe field adjacent to the church car park.

Cllr Gordon Bailey reported:

- a) Dustbin collections are to be streamlined with effect from 15th April 2013, with all black bins being collected one week and brown bins the following week. This will enable the Council to continue to accommodate existing properties and known new developments. Further information can be found on TVBC website: www.testvalley.gov.uk/bincollectionchanges or call TVBC on 01264 368000 or 01794 527700.
- b) Duttons Road – offers have been received and the decision will be made later this month.
- c) Textile recycling – A single agreement to collect garments has been reached with the Salvation Army.

159 MINUTES

RESOLVED: Minutes of 4th March 2013 to be signed by the Chair as a correct record.

160 MATTERS ARISING

None

161 SPORTS AND LEISURE

- a) B.F.T. fire assessment on current pavilion - **RESOLVED:**
 - i) Clerk to request wire diagram and completed electrical safety certificate for alterations made to the bar area.
 - ii) Risk assessment to be carried out as soon as possible to address any issues.
 - iii) FF to provide safety lighting plugs once agreed from risk assessment.
- b) Accommodation of Royal British Legion items – Due to the constraints of the replacement pavilion being the same footprint of the existing, it was considered that there would be no room to store these items in the new building. **RESOLVED:** to provide space in the loft space over the Parish Office.
- c) Recreation Ground, Lower Common Road – **RESOLVED:** To enquire with TVBC the cost of 'spiking' the grass areas surrounding the cricket square.
- d) Hatches Farm Sports Field and Pavilion – **RESOLVED:**
 - i) To accept LDE quotation of £140.00 to install infrared heaters to the Pavilion.
 - ii) Due to keys going missing, Working Group to consider the future

LW
LW/ JJ

LW

- issuing of keys and report back to Full Council at the next meeting. HFRECWG
- iii) To accept WYFC fee of £10.00 per week for pitch marking during the season.
- iv) To accept TVBC quotation of £997.44 per annum for mowing the pitches and surrounding areas.

162 POLICY

- a) In relation to the report submitted last month – **RESOLVED:** PolicyWG
- i) To accept NALC template for Disciplinary and Grievance procedures.
- ii) To accept the proposed WPC Health and Safety statement
- b) List of Councillors' responsibilities: **RESOLVED:** to accept list and list to express Budget Management under the Finance Working Group.
- c) Policy WG presented report (Appendix 1). **RESOLVED:**
- i) To accept the Groundstaff risk assessments.
- ii) To exclude footpaths from risk assessment, as none owned by WPC.

163 FINANCE

- a) Income and Expenditure - **RESOLVED:**
- i) That the schedule ([Appendix 2](#)) was received, agreed and endorsed by Members.
- ii) That machinery should be taken to New Forest Garden Machinery in Totton. LW
- b) Bank signatories: **RESOLVED:** That PS and JJ to be additional bank signatories. LW
- c) CAB donation request – **RESOLVED:** that WPC will donate £200.00. LW
- d) Verderers' High Level Stewardship payment – it was felt that the proposed increase of this payment request from £2527.00 per annum to £3,838.33 per annum was too high. **RESOLVED:** that any increase would need to have significant justification. Chair/ Clerk to attend HLS meeting (TBA) and report back to Full Council at the next meeting. Chair/LW

164 PLANNING

- a) **RESOLVED:** Minutes of the meeting 4th March 2013 be signed by Chair as a correct record.

165 HIGHWAYS

- a) AC advised that proposed resurfacing of A36 in the Wellow area is scheduled for 2013/ 2014. Cllr Perry and Caroline Noakes MP will support a speed restriction on A36 through Wellow of 30 mph. **RESOLVED:** to support a 30mph speed limit from Maurys Lane to Whinwhistle Road. AC also reported that there had been rubbish clearance in Slab Lane/ Maurys Lane.
- b) Foxes Lane – **RESOLVED:** Clerk to write a formal letter to HCC concerning public safety and requesting extra signage and a long term solution to the drainage problems. LW

166 COMMUNICATION

- a) Annual Parish Meeting – **RESOLVED:**
- i) Members to provide a photograph to be displayed.
- ii) Pictures of the Play Area and new Community Pavilion to be displayed.
- iii) Refreshments to be provided. Clerk to coordinate LW
- b) PS confirmed that he will take the role of Wellow Poppy Appeal Organiser PS

167 ENVIRONMENT

- a) Wellow Common Working Group –reported work ongoing and any issues are being addressed. There will be pedestrian access every 30M.
- b) Foxes Lane Pond – **RESOLVED:** Not to proceed with purchase enquiries.
- c) Riparian responsibilities – **RESOLVED:** Chair to include in his report for Annual Parish Meeting.
- d) Buxton Land – Clerk to approach Sparsholt College as regards a Student Project to repair the bridge/ stile entrance and bridge over stream, depending in the response from parishioners at the Annual Parish Meeting.

LW

168 CORRESPONDENCE**RESOLVED:**

- i) List of correspondence/ consultations received & noted by members – items of interest available to members as required.
- ii) TC, RN, JJ and AR to accept St Margaret's invitation to the Florence Nightingale Service on Sunday, 12th May 2013. 2 lunch reservations to be made at a cost of £24.00.

TC/ RN/ JJ
/ AR
LW**169 DELEGATES REPORTS**

PS advised that Dr Yan Li will be leasing the former Doctors' surgery in Wellow Village Hall with an Acupuncture and Chinese medicine practice. PS also advised that there will be a Village Hall fundraiser on 11th May 2013, with a Cabaret Duo, including cheese and wine, for £10.00 per head.

JJ advised that she attended the HALC course 'the Council as an Employer' and found the course informative.

TC advised that there is to be various activities, involving the whole community, during 2015 to celebrate the 800th anniversary of St Margaret's Church.

170 FUTURE MEETING DATES

- a) Annual Parish Meeting – 24th April 2013
- b) Planning and Parish Council AGM – 8th May 2013

Public participation at this meeting: 8 members of the Public attended

Appendix 2:

<u>Receipt Ref</u>		<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : 06/03/2013			180.00						
500067		John Harris Livestock Agents	30.00			1560	502	30.00	Pitch hire 28.02.2013
500067		John Harris Livestock Agents	150.00			1560	502	150.00	Pitch hire - 5 sessions
Banked on : 13/03/2013			1,335.00						
500068		A H Cheater Ltd	135.00			1800	801	135.00	Interment fee B Harder
500068		Wellow Tennis Club	1,200.00			1553	502	1,200.00	Lease Rental 2013/2014
Banked on : 28/03/2013			263.68						
500069		R&N Hill	35.00			1550	502	35.00	Romsey U16 03.03.2013
500069		Cadnam Mens FC	100.00			1550	502	100.00	Cadnam 23.02, 02.03,
500069		Wellow Men's FC	50.00			1550	502	50.00	Wellow Mens 16.02, 09.03
500069		SSE Services plc	78.68			1170	101	78.68	Wayleaves
Total Receipts :			1,778.68	0.00	0.00			1,778.68	

Date: 08/04/2013

Wellow Parish Council

Page No: 1

Time: 11:01

Cash Book No : 1

User : LAW

Current Bank A/c

Payments made between 05/03/2013 and 31/03/2013

Nominal Ledger Analysis

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Details</u>
05/03/2013	P R Vane	3623	474.00			4561	502	474.00	Plumbing repairs
05/03/2013	Unsted Design	3624	1,000.00			4405	401	1,000.00	Planning app plans Pavilion
05/03/2013	Test Valley Borough Council	3625	385.00			4405	401	385.00	Planning App fees
05/03/2013	Coretek Ltd	3626	100.80		16.80	4147	101	84.00	Web Hosting
05/03/2013	Romwy Power Gdn Machinery	3627	518.44		86.40	4200	201	432.04	Mowers annual servicing
12/03/2013	Hants Assoc of Local Councils	3628	36.00		6.00	4145	101	30.00	J Saunders Trg 27.02.2013
22/03/2013	Southern Electric	3629	42.11		2.00	4562	502	40.11	Hatches Pav 08.12 - 25.02.2013
22/03/2013	Southern Electric	3630	29.40		1.40	4510	501	28.00	Pav LWC 23.11 - 25.02.2013
22/03/2013	Lesley Weldon	3631	1,065.70			4102	102	3.58	Clerk Mileage Mar 2013
						4100	102	1,062.12	Clerk Salary Mar 2013
22/03/2013	Lesley Weldon	3631A	46.89		4.48	4135	101	2.49	Clerk Expenses ReceiptMar 2013
						4132	101	15.92	Clerk Expenses Keys Mar 2013
						4125	101	24.00	Clerk Expenses Post Mar 2013
22/03/2013	Test Valley Borough Council	3632	969.12		161.52	4565	502	60.00	Gang mowing 2012/2013
						4530	501	747.60	Gang mowing 2012/2013
27/03/2013	Hampshire County Council	3633	3.72		0.62	4135	101	3.10	Pads,Snopkake,ring
27/03/2013	Test Valley Borough Council	3634	1,285.44		214.24	4607	601	1,071.20	Dog Bin emptying 2012/2013
28/03/2013	Wellow Village Hall	3635	19.80			4136	101	19.80	Room hire 08.01.2013
28/03/2013	Hants Assoc of Local Councils	3636	36.00		6.00	4146	101	30.00	J Jacobs Trg Cncl as an Employ
31/03/2013	Nightingale Groundcare Ltd	3637	232.22		38.70	4807	801	193.52	Grasscutting 6.03&20.03 2013
31/03/2013	Karen Steer	3638	27.50			4122	101	27.50	Office Clg March 2013
31/03/2013	H M Revenue and Customs	3643	870.03			4107	102	43.20	Tax and NI Jan - March 2013
						4101	102	826.83	Tax and NI Jan - March 2013
Total Payments :			7,142.17	0.00	538.16			6,604.01	